Oaklandstreet 204

Dear NASA October 18th2020

[Good letter structure!] [Make sure that you include your address (a fake one!) as well as NASA’s address 😊]

I think that ~~i~~ [I] should be on your next space mission to the wonderful outer space. Firstly[,] I really like space and learned a lot about the universe over the years and also ~~that I won’t fail a mission that I was assigned ever.~~ [I would phrase this as, “I will never fail a mission that you assign me.”] [Fantastic introduction, so clear and decisive]

I also want to become an astronaut because that I think it is cool to travel to space and other places that I will probably never experience in my life ever again. [A good reason!] Although I ~~didn’t~~ [don’t] have much experience as an astronaut I still have some training down to get the job done also ~~that~~ [,] I will cooperate with my crewmates so things don’t get messed up in our spaceships. [Some really compelling reasons, but can you think of some persuasive techniques to accompany these good points?]

I am a huge fan of NASA and I really hope that I can be on your next mission on one of those magnificent spaceships at your base in NASA space station in Florida. [Nice use of flattery to get what you want :D] Also, I am friendly and kind so I think I will [be] fit to work with you on your space mission to the moon, Mars and ~~etc~~ [I wouldn’t use ‘etc’ in a formal letter. Maybe say ‘and other exciting parts of the Milky Way’] and that ~~i~~ [I] have lots of technology knowledge so I can work with technical parts of the shuttle if ~~its~~ [it’s] broken and I can use the electric arm to gather space debris and bring them back to ~~the~~ Florida for experts to see if ~~its~~ [it’s] a special kind of rock from outer space that can ~~by~~ [be] showed at a museum if ~~its~~ [it’s] special. [Good use of imagination here, stretching the truth to make yourself seem entirely qualified!] I will do all the training that NASA provide so I can be in good shape to be an astronaut and not just become fatter and fatter[,] because that is irresponsible and I won’t be bossy to the crew unless they are silly and not doing work. I hope that you can have a great time and hire me as the next astronaut. [nice ending sentence, telling them again exactly what you want from this letter!]

Yours sincerely[,]

Shayne

**What Went Well:**

-Your letter structure is very clear, with an introduction and main body of text. This main argument contains clear topic sentences, and your letter overall has a clarity and directness to it, that is very compelling.

-You successfully use your imagination to come up with skills that would be useful in space, such as your technology qualification. You then follow this up with a way it could be useful on the mission itself. Really good!

-I like that you use flattery in your letter, talking about the ‘magnificent’ ships, and how you’ve been invested in them for many years. This will immediately get the reader on your side.

**Even Better If…:**

-Just make extra sure that you proof-read your work, eliminating any small mistakes such as ‘I’s that are not capitalized. Also ‘its’ shows possession, eg ‘The dog is protective of its territory.’ Whereas ‘it’s’ is a contraction for ‘it is’, eg ‘I hate the summer: it’s too hot!’

-I would love to see you using more persuasive techniques, such as emotive language, rhetorical questions and hard-hitting direct address. These techniques would make your letter a lot more compelling, and they’re so simple to fit in throughout the piece of writing!

--Make sure that you’re using formal language throughout, and try not to use abbreviations such as ‘etc’. The formal tone will make the reader take you much more seriously, and since you don’t know the people at NASA personally (I assume), you would benefit from taking this tone.